



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : DIAMOND-EMPIRE MARKETING
 Address : 17 Tyler North Greenhills, San Juan City

P.O. No. : 23-03-0107
 Date : 24 March 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 270 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	BTL	12	Toilet Bowl cleaner 500ml, LYSOL Lemon	119.00	1,428.00
2	PCS	12	Bar Soap, SAFEGUARD Bar soap 180grms 99.9% germs protected	59.00	708.00
3	UNIT	3	Vertical Steel Cabinet with lock, UNBRANDED 4 drawers -Centralized lock -Color, Offwhite -with divider -6 months warranty on mechanical defect -Heavy duty dimension 46W x 62D x 140H cm can fit long size file approx.	10,799.00	32,397.00
4	UNIT	3	Mobile Pedestal Cabinet 3 Layers with Wheels, UNBRANDED "Mobile Pedestal with 3 Drawers including 1 Central Lock, 1 Pen Tray, 1 File Divider and 5 Castors "Material: Steel with Powder Coating "Actual Dimensions: 40 (w) x 56.5 (d) x 65.5 (h) cm approx. "Color: Black, Beachwood color	4,799.00	14,397.00

Control No. **4318** SUBTOTAL : **Php 48,930.00**

Total Amount in Words *Forty-eight Thousand Nine Hundred Thirty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

Mico Wan L. Lao
MICO WAN L. LAO
 (Signature over printed name of Supplier)
4/12/2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
5	PCS	3	9 DOOR METAL LOCKER CABINET, UNBRANDED measurement - W90xD40xH185cm approx Color - Dark Gray Door - White materials - Made of 0.6mm cold-rolled steel sheet in powder coated finish. approx 96x50 mm plastic handle.approx	10,000.00	30,000.00
6	UNITS	6	Visitor Chair, UNBRANDED Dimensions Height (85cm) x (45cm)x width (40cm) approx materials used metal tubes & Fabric Colored Yellow or Black components - metal round tubes (25mm) approx.	2,000.00	12,000.00
7	UNIT/S	3	Stainless steel spin mop, HOME GALLERY spin mop with bucket dimension Size 120/44.5x26.5x20.3cm approx.	700.00	2,100.00
8	UNITS	3	Extension wire, UNBRANDED 8m, 4 sockets with individual switch	500.00	1,500.00

Control No. **4318**

SUBTOTAL :

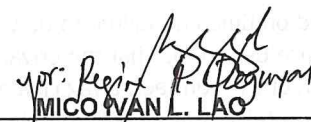
Php 94,530.00

Total Amount in Words *Ninety-four Thousand Five Hundred Thirty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :



 (Signature over printed name of Supplier)
4/12/2023
 Date


VICTOR MA REGIS N. SOTTO

 (Authorized Official)
 City Mayor

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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	PCS	12	Air Freshener, GLADE 340ML disfectant lemon or lavender scent Aerosol or liquid type.	360.00	4,320.00
10	SET	100	Gift Pack, UNBRANDED Toy's unisex - 150.00 Alcohol with moisturizer 60ml - 30.00 Bar Soap 65g - 20.00 hygiene pouch kit PVC Plastic with zipper - 100.00 Hand Tawel white Plain High Quality Cosy - 100.00 Powder Classic 25g - 20.00 paper bag medeum size - 80.00	500.00	50,000.00
11	UNIT	1	Office Table ,, UNBRANDED Materials: Laminated Wood Color : Gray Dimension: L45.75" x W22.75" xH29.75" approx. right size 3 drawers with lock and one drawer left sized with lock	6,000.00	6,000.00

Control No. **4318**


SUBTOTAL :

Php 154,850.00

Total Amount in Words *One Hundred Fifty-four Thousand Eight Hundred Fifty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


MICO VAN L. LAO
 (Signature over printed name of Supplier)
4/12/2023
 Date


Very truly yours,

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

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Gentlemen:

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Place of Delivery : Central Supply Office
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Delivery Term : 270 Calendar Days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
12	UNIT	2	Printer, EPSON Print, Scan and copy functions Technical Specifications: Printing Method: Heat - Free inkjet Technology or equivalent at least 180 Nozzles Black, 59 Nozzles per Color with Variable-Sized Droplet Technology or equivalent uses Dye Inks (Black, Magenta, Cyan and Yellow) Printing Quality of at least 5,760x1,440 DPI Printing Speed Standard of ISO/IEC 24734 or equivalent 10 pages / min monochrome , 5 pages/min colour printing Speed of at least 13 pages/ min colour, at least 30 pages/ min for black (A4) on fast draft function with 1-year warranty	10,000.00	20,000.00
13	UNIT	1	Executive Table, UNBRANDED size :119x61x76cm approx with 5 drawers with lock for storage 1door for storage color Brown Dark	21,600.00	21,600.00
14	UNIT	2	Executive Chair, UNBRANDED swivel Wheeled yes Height Adjustable Color Black Seat Material Leather genuine leather Maximum Seat Height 56cm minimum seat Height 47cm	21,600.00	43,200.00

Control No. **4318**

SUBTOTAL :

Php 239,650.00

Total Amount in Words *Two Hundred Thirty-nine Thousand Six Hundred Fifty Pesos Only.*

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Very truly yours,

Conforme :

Mico Yan L. Lao
MICO YAN L. LAO
 (Signature over printed name of Supplier)
4/12/2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept :

Rodrigo M. De Dios
RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :

Juvy A. Cuenco
JUVY A. CUENCO
 Chief Accountant

Amount : _____
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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
15	UNIT	3	L-shape table, UNBRANDED Includes: MAIN TABLE (Light gray color) SIDE TABLE (100W X 45D cm) approx. 1 hanging drawer (light gray) 1 mobile pedestal (light gray) 1 Chair MESH chair, Chrome legs W/ armrest & gas lift Colortable black	19,200.00	57,600.00
16	UNIT	3	Clerical Chair,,, UNBRANDED Chair Type Typist Chair Wheeled Yes Seat Material Fabric Maximum Seat Height 52cm approx. Manimum Seat Height 44cm approx. swivel ***** Nothing Follows ***** *Purchase Order shall cover all items found in the Request for Quotation	9,600.00	28,800.00

for the use of office of kabataan rescue patrol division Note Please Coordinate KABATAAN PATROL DIVISION for the use of Peace and Order Department

Control No. **4318** GRAND TOTAL : **Php 326,050.00**

Total Amount in Words Three Hundred Twenty-six Thousand Fifty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

Mico Van L. Lao
MICO VAN L. LAO

(Signature over printed name of Supplier)

4/12/2023
 Date

Victoria Ma Regis N. Sotto
VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Rodrigo M. de Dios
RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :

Juvy A. Cuencod
JUVY A. CUENCOD
 Chief Accountant

Amount : ₱ 326,050.00
 OBR No. : 100-2023-01
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